

Isles Of Scilly - Rules

1. Where we understand a site visit may not be practical for all packages, we would encourage contractors to visit the site prior to commencement to familiarise themselves with the Island.
2. All contractors must submit their RAMS at least two weeks prior to commencement on site and all RAMS must be signed off prior to arriving on the Island.
3. All contractors and operatives must complete the online induction prior to arriving on Island
4. All contractors must submit, and have all the relevant H&S certification signed off for all employees at least two weeks prior to arriving on Island.
5. All relevant H&S certification must be valid and in date.
6. All contractors who intend to bring their own plant and machinery must issue the relevant certificates for sign off at least two weeks prior to arriving on Island; this must include any relevant appliances that require PAT certificates.
7. Where contractors plant and machinery, and small tools are required on site, it is advisable to have these sent in advance of the relevant contractor's arrival to site.
8. Where PAT testing certificates are not required, such as newly purchased appliances and equipment, a receipt highlighting the relevant equipment/appliance and date purchased, this applies to any electrical equipment taken to the island for use within the accommodation block.
9. Foul or abusive language will not be tolerated and a full investigation will be completed for any operative found using such language.
10. There is no smoking or vaping on site, please use the designated areas only, this includes the accommodation block.
11. No works must start before 0800hrs and must finish by 1800hrs. At no time whatsoever must a delivery enter the compound without pre-authorisation from Stepnell.
12. No tools, plant or machinery must not be left unattended, this includes the accommodation block
13. Contractors must not enter the neighbouring properties without the prior permission from the site management.

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14. We are all responsible for our safety and the safety of others, please ensure you and others work in a safe and legal manner
15. Ladders are not permitted to be used unless there is no other means of access.
16. Radios are not allowed on site, this includes playing music through mobile devices
17. Trousers must be worn on site, no shorts or the likes are permitted while on site
18. If you are on drugs for any medical reason that may affect your ability to work safely, then please inform Site Management.
19. There is a zero tolerance of drug use, and random drug testing may be carried out. Please refer to Stepnell's Alcohol and Substance Abuse Procedure – MRP09.
20. All contractors must respect the accommodation provided for them.
21. Stepnell do not differentiate between the site and the island as a whole, the contractors rules apply across the islands and the Island rules apply to the site
22. All contractors are welcome to use the local facilities including the pubs and cafes, but there is a zero tolerance for any type of violence or fighting and zero tolerance for any harassment of the local staff and residents. A full investigation will be completed for any contractor found abusing this.
23. It is not un-common for local residents to leave their car keys in the ignition while not in attendance of the vehicle; this is not an invitation to use the vehicle.
24. Anyone found to be taking a vehicle without the permission of the owner will be reported to the local police where an appropriate investigation will take place.
25. Where a contractor employee has been removed from the Island, all costs incurred in doing so will be deducted from the relevant contractors account.
26. It is uncommon for visitors to the island to bring a vehicle with them and as such, the use of bicycles are a common practice, contractors are reminded that riding recklessly could lead to a criminal conviction